



WEB APPLICATION VULNERABILITY ASSESSMENT (VA) SPONSORSHIP

CLAIMS FORM

General information:

1. Please complete the claims form fully and provide all necessary supporting documents. This claims form and the accompanying supporting documents should be in PDF format and submitted to securityprogramme@sgnic.sg.
2. All claims forms and supporting documents should be in English. Any translations, if so requested by SGNIC, must be provided to SGNIC at the Applicant's own expense.
3. The Applicant must declare that the information submitted in its claims form is true and accurate in all aspects. The Applicant is bound by all terms, commitments, plans and obligations stated in the Letter of Offer. The claims form must be signed on behalf of the Applicant by its duly authorised representative who has overall responsibility in ensuring the Applicant's compliance with the terms and conditions of the sponsorship.
4. All claims are subject to SGNIC's verification and approval.
5. Approval of the claim will be at the sole and absolute discretion of SGNIC. SGNIC is not obliged to notify the Applicant in respect of the status of the claim or inform the Applicant of the reason(s) if SGNIC decides, at its sole and absolute discretion, to reject the claim.
6. SGNIC may, from time to time and at any time at its sole and absolute discretion, seek clarification and additional information from the Applicant in relation to the claim, and may treat the claim as withdrawn if such request(s) is/are not met in a timely fashion.
7. By submitting its claim, the Applicant acknowledges that it has read, understood and agreed to all the terms and conditions as contained within this document.
8. The completed claims form will need to be submitted to SGNIC within 9 months from the date of SGNIC's Letter of Offer to the Applicant.

Supporting documents required as part of the claim:

Please provide the following documents:

1. Copy of invoice(s) from the vendor indicated in the Sponsorship Application Form.
2. Copy of proof of payment(s) to vendor e.g. receipt from vendor, registrar bank statement, etc.
3. Copy of contract/agreement with the vendor, which shall include the scope of work, project deliverables, project commencement and completion dates, and project costings.
4. Final VA test report from the vendor stating the date of the final VA test conducted, with no "High" and "Medium" risk findings, or with explanations on why the risks are accepted by registrars' management.

No.	SPONSORSHIP CLAIM DETAILS	
1.	Name of Applicant	
2.	Name, email and phone number of Applicant's contact person	
3.	Date of SGNIC's Letter of Offer	
4.	Name of SGNIC pre-screened security vendor engaged by Applicant	
5.	Details of invoice(s), including date(s), invoice number(s) and amount(s)	

6.	Preferred mode of receipt of funds – Cheque or Telegraphic Transfer (please choose one)	<p><i>[For cheque payment (in Singapore Dollars only), please provide Applicant's name used in the bank account and Applicant's address.]</i></p> <p><i>[For telegraphic transfer, transfers will be net of any bank charges and commission incurred by SGNIC. In addition, please provide SGNIC with the Applicant's bank details as follows:</i></p> <ul style="list-style-type: none"> <i>- Applicant's name in bank account</i> <i>- Applicant's address in bank account</i> <i>- Name of bank</i> <i>- Address of bank</i> <i>- SWIFT code</i> <i>- Bank account number]</i>
7.	List of supporting documents submitted for verification	Please tick
	a. Copy of invoice(s) from vendor as indicated in the Sponsorship Application Form	
	b. Copy of proof of payment(s) to vendor e.g. receipt from vendor, registrar bank statement, etc	
	c. Copy of contract/agreement with the vendor, which shall include the scope of work, project deliverables, project commencement and completion dates, and project costings	
	d. Final VA test report from the vendor stating the date of the final VA test conducted, with no "High" and "Medium" risk findings, or with explanations on why the risks are accepted by registrars' management.	

Declaration by Applicant's Authorized Representative:

1. The Applicant certifies that the information stated in this claim and the accompanying supporting documents are true and correct and the sponsorship funds claimed for have been incurred by the Applicant in accordance with the terms and conditions stated in the Letter of Offer.
2. The Applicant declares that it has complied with all the terms and conditions stated in the Letter of Offer.
3. The Applicant understands that it shall not obtain the offer of a sponsorship by furnishing false, misleading or inaccurate information or representations to SGNIC. In such event, SGNIC may withdraw the sponsorship and recover immediately any amount of funds that may have been disbursed.

**Name of Applicant/Applicant's
Authorised Representative**

**Designation of Authorised
Representative**

**Signed for and on behalf of [Insert Name
of Applicant]**

Signature and Date

**Applicant's Company Stamp (if
applicable)**